

Dear Vendor,

Thank you for your interest in being a vendor at the Davis County Fair. We appreciate all of our return vendors and welcome new vendors to the fair! We believe that the fair is a great venue to promote local businesses and organizations. Please read below for important information:

About the Davis County Fair:

- The dates are **August 15-18, 2012**. The fair hours are **11:00 am- 9:00 pm** each day!
- We are the largest annual event held in Davis County, with estimated **attendance of 45,000** in 2011!
- Our entertainment and attractions are geared towards **families** and are suitable for all audiences.
- We book many new acts or attractions each year to keep the Fair fresh, and the people returning.
- Admission to the Fair is **free** with the exception of three ticketed events and parking.

What Vendors Need to Know:

- Every year we sell out of vendor space, so **sign up early!**
- We sell our vendor booths on a **first come first serve basis** and do not guarantee exclusivity.
- We have a **limited number of WiFi & phone lines** available for credit card machines or internet access.
- The Davis County Fair provides all vendors (*unless needs are otherwise*) with:
 - Vendor canopy
 - One (1) 8' banquet table
 - One (1) table skirt
 - Two (2) folding chairs
- Applications will ONLY be accepted if:
 - **ALL** pages are returned together,
 - The document is the **ORIGINAL** (*therefore it must be mailed or physically turned in*)
 - The last page is **signed**,
 - It is submitted with **FULL PAYMENT**.

What's New?!

- Please read through the **ENTIRE contract**. There have **been changes and updates that you need to be aware of**. Signing this contract holds you accountable for each paragraph item.
- We have updated our vendor map to denote power options and availability.
- There will be a **preferred vendor parking area**. Please refer to the attached map.
- PLEASE look at the map, as **booth numbers have changed!**

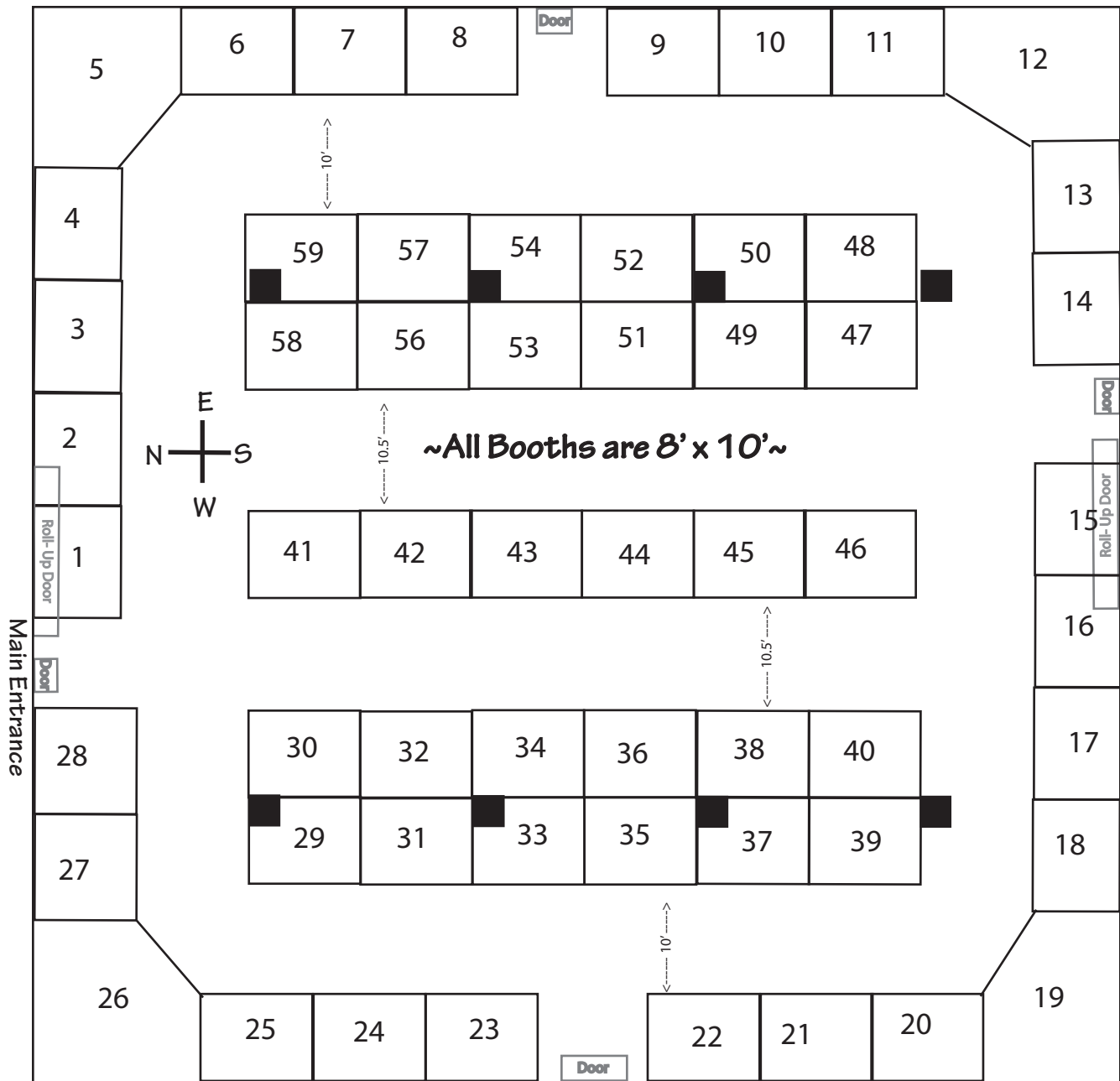
Please submit all vendor applications to the mailing address below. We do have limited space available for larger vendors, or those who do not need a vendor booth. If you have special needs, please call in advance and before returning your agreement; this will allow us to accommodate you more easily. Please call with any questions or concerns!

Best Wishes,

Megan Hatch
Fair Coordinator

PO Box 618
151 S. 1100 W.
Farmington, Utah 84025
(801) 451-4089
www.davisfair.com
www.legacyeventscenter.com

Indoor Vendor Booth Layout



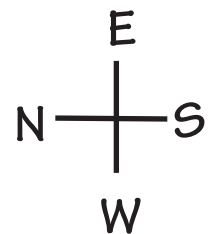
■ = Approximate location of column in vendor hall

* All vendor booths are 8' x 10'

* Booths 41-46 do not have a back side, but will allow vendors to speak with customers on two sides (or three if you choose 41 or 46). These booths will still include a skirted table and shorter pipe and drape.

* Columns measure approximately 2'-3' on each side.

* Roll-up doors will be closed throughout the fair.



APPLICATION FOR EXHIBITOR/VENDOR PERMIT FOR THE 2012 DAVIS COUNTY FAIR

The undersigned Exhibitor submits this application to Davis County for authorization to use a space at the Legacy Events Center during the Davis County Fair and acknowledges and agrees to be bound by the authorized use and shall be subject to the permit period and conditions set forth in this application. The dates for the Davis County Fair are **August 15-18, 2012.**

1. Owner/Operator: _____ **Business Name:** _____
Address: _____
City/State/Zip: _____
Phone: _____ E Mail Address: _____

2. Space Request:

Booth #: 1st Choice: _____ 2nd Choice: _____ 3rd Choice: _____

Prefer: INSIDE OUTSIDE (check one)

See attached maps. If 1st choice is not available, we will assign the nearest available booth.

Power Needs: (check one) Standard (110 volts/20 amps) NONE Other (indicate in #3)

3. Special Needs:

Special/Additional Electrical (above 110 volts & 20 amps). Specify: _____ Additional \$50. See paragraph 28.

Phone lines at \$20 per line. _____ Number of lines. See paragraph 25.

Wireless Internet Access. Additional \$20. See paragraph 26.

Other Special Needs: _____

4. Intended Use/Product: _____
No other use without prior written consent of the Fair Director

5. Rental Cost:

Indoor & Outdoor Main Walkway Booths: Vendors inside of the vendor hall, or those along the main outdoor walkway designated with a "E" or a "W" shall pay rent in the amount of **\$380.00**, due with this application. **Outdoor Grass Booths:** Vendors in booths on the grass designated with a "G" shall pay rent in the amount of **\$225.00**, due with this application. Please make all checks out to "Davis County."

All of the above booth pricing includes one **10x10 canopy (outside), pipe & drape (inside), one 8' banquet table, one table skirt, and two folding chairs**, unless declined by the applicant.

Please check below if you would like to **DECLINE** any of the above inclusions:

Canopy: _____ **Table:** _____ **Table Skirt:** _____ **2 Folding Chairs:** _____

Larger space requirements, phone lines, Internet access and special electrical needs come at an additional cost. This permit will not be effective until payment is made in full and the completed application has been signed by Exhibitor and approved and signed by the Fair Director. Rental costs may change until this agreement is signed by both parties and paid in full.

The Davis County Fair cannot give discounts to non-profit organizations.

Booth/Space Dimensions: (see the diagram)

The allotted space for a booth designated as "E," "G," OR "W" is approximately **10 x 10**.

The allotted space for booths numbered 1-59 inside the vendor hall measures approximately **8 x 10**.

No use of vendor signage allowed on fair grounds, or anywhere outside of your booth.

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6. Responsibility: Exhibitor herewith agrees to indemnify and hold Davis County, the Davis County Fair Board and/or the Legacy Events Center and, their respective officers, agents, officials and employees, harmless from any action, causes of action, claims for relief, demands, damages, expenses, costs, fees, or compensation, whether or not said actions, causes of action, claims for relief, demands, damages, costs, fees, expenses and/or compensations are known or unknown, are in law or equity, and without limitation, all claims of relief which can be set forth through a complaint or otherwise that may arise out of the acts or omissions, negligent or otherwise of Exhibitor or its officers, officials, agents, or employees, volunteers or any person or persons under the supervision or control of Exhibitor or its officers, officials, agents, employees or volunteers. Davis County, the Davis County Fair Board and/or the Legacy Events Center and their respective officers, agents, officials and employees shall not be responsible for any personal, property, or economic loss occasioned by, caused by or resulting from fire, theft, windstorm, explosion, natural phenomena, cancellation of event(s), loss of occupancy or any other cause incurred by the Exhibitor.

7. Compliance: The Exhibitor shall comply with all applicable state and local health and other laws, rules, regulations and obtain and comply with all required permits, including attendance at any required orientation or training courses. Social security number or business tax identification numbers must be provided to the Utah State Tax Commission upon their request.

8. Conditions/Rules: The authorization for the use of the space is subject to the conditions, rules and regulations set forth here or as may be amended.

9. Assignment/Sublease: Vendor will be given an assigned space and is not given permission to sell or display their product or services in any other location at the Fair or Legacy Events Center. The Exhibitor shall not assign or sublet any part of this lease or space.

10. Costs: The Exhibitor agrees to pay for all costs of collection, default, breach or enforcement hereunder, including a reasonable attorney's fee.

11. Exclusivity: No vendor is guaranteed exclusivity. No exclusivity is implied, written, verbal or otherwise. No refunds will be issued based on lack of exclusivity.

12. Sampling: No food or drink samples of any kind may be given out by vendors. Vendors selling food products or services that are to be consumed at a later date, such as delivery services or food storage, may give small samples with the written permission from the Fair Director and with any permits required by the Davis County Health Department. It is the responsibility of the vendor to notify the Health Department.

13. Acceptance: This application is not considered accepted until the Fair Director has signed this application and the exhibitor fee/rental cost has been paid in full.

14. Cancellation or Failure to Show: Vendors who cancel their application on or after July 1 will not receive a refund of their rent paid. Vendors who cancel before July 1 will receive a refund in the amount of one-half of the rent they have paid only after the County resells their assigned space.

Vendors who do not arrive and set up their booth by the opening of the Fair on Wednesday shall forfeit their reserved space and the rental fees paid for that space. Furthermore, the County retains the right to resell any unused space.

APPLICATION FOR EXHIBITOR/VENDOR PERMIT FOR THE 2012 DAVIS COUNTY FAIR

15. Character of Exhibits: All exhibits and articles or printed materials intended for display or distribution must be approved by the Fair Director in advance. Exhibitors shall remove any displays and/or materials that may be deemed objectionable or unsuitable for all ages at the Exhibitor's costs. The distribution of printed matter and other articles is restricted to the space occupied by the Exhibitor. Exhibits deemed unsuitable or objectionable will not be allowed. Exhibitor, by signing the Space Contract authorizes the Fair Director to inspect all exhibits and all materials and articles intended for distribution. Exhibit booths must be maintained in clean and proper order at all times by the Exhibitor.

16. Alterations: Any alterations or changes to booths must have the prior written approval of the Fair Director. Any approved changes shall be made by the Exhibitor without cost to the County. The Exhibitor must restore the booth to its original form before vacating it. Exhibitor shall be liable for any damage caused by any alterations.

17. Installation & Operation Hours of Exhibits: Booths may be setup on the Tuesday before the Fair, between 9:00 am and 9:00 pm. Exhibitors and food vendors **must be open from 11:00 a.m. until 9:00 p.m.** during each day of the fair. Vendors may begin removing their materials after 9:00 pm on Saturday, and must have all of their materials removed by 11:00 pm. Exhibitors will not be given vehicle access to restock or replenish their supplies or products and should plan on carting supplies to their booth once the Fair has begun.

18. Removal of Materials after the Fair: No exhibits and materials may be removed during the operating hours of the Fair. All exhibits and articles must be removed by 11:00 pm the Saturday of the Fair. The Fair and the exhibit buildings will not be open on Sunday. There will be no security present after Saturday.

19. Shipments: All shipments to an exhibitor at the Events Center must either be prepaid for by the Exhibitor or be received by Exhibitor or their agent. The Legacy Events Center/County Fair is not responsible for any lost or stolen shipments. The Legacy Events Center/County Fair staff will not accept or sign for any deliveries.

20. Losses: The County is not responsible for loss of exhibits or exhibitors property or supplies before, during or after the Fair and therefore the Exhibitor is responsible for insurance to cover any loss. Exhibitors are urged not to leave valuable merchandise or items unattended at any time.

21. Noise: No loudspeaker, amplifier or other sound device can be used in the exhibit space without prior written approval of the Fair Director. Excessive noise from high speaker systems, stereos, televisions, organs, or any other sources is prohibited.

22. Taxes: Exhibitors engaging in direct sales shall be responsible directly to the Utah State Tax Commission for the collection and submission of sales taxes. Temporary sales tax numbers will be assigned by the Utah State Tax Commission to all vendors. All vendor information from this agreement may be submitted to the Utah State Tax Commission for their use in collecting taxes. Vendors may contact the Utah State Tax Commission with questions at 801-297-6303.

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25. Parking: All vendors must unload and immediately move vehicles to the Northeast parking lot (see attached map). No vehicles may drive on the grass or sidewalk, with the exception of food vendor trailers being delivered before the Fair begins and removed after the completion of the Fair. Vehicles parked anywhere except in a parking lot may be towed at the owner's expense. Vehicles will not be allowed back into the vendor area until the Fair has closed on Saturday night. No Exhibitors or Vendors are given permission to park vehicles, RV's or trailers overnight. No vehicle larger than a normal, single parking stall is allowed in the paved parking lot.

24. Parking Fees: Parking fees are collected from each vehicle entering the parking lots. Each vendor will be issued **three (3)** complimentary parking passes per vendor agreement. Each pass is valid for the duration of the Fair. No additional passes will be made available. Passes will be mailed to the Owner/Operator listed on this agreement at the address listed on this agreement.

25. Phone Lines: A very limited number of phone lines are available in select booth locations. Requests for phone lines need to be made by selecting the appropriate box in section 3 of this agreement. Vendors who receive a phone line will be limited to local and toll free calls. Phone lines cost an additional \$20 per line, per booth.

26. Internet Access: The County has a limited number of high speed DSL wireless Internet access points available. The cost for Internet access is \$20 per booth. Vendor must provide their own computer and software. It is recommended that the vendor arrange to test the access prior to signing this agreement. Exhibitors use the Internet at their own risk. There is a limited quantity available.

27. Right to Move: County reserves the right to move Exhibitor/Vendor from one location to another regardless of their space request or previous assignments.

28. Electricity: All booths, **except booths 23E- 25E, and 1W-11W,** have one standard electrical outlet with 20 amps and 110 volts available. Each vendor/exhibitor will need to provide **their own extension cord.** A limited number of locations/booths have 220 volts available. Exhibitors/Vendors requesting 220 volts will be assessed an additional \$50. Other electrical needs may be accommodated, at a minimum additional cost of \$50 and with 2 weeks advance notice.

The Davis County Fair is **not responsible** for repairs to vendor equipment and supplies. Vendors will be responsible for such costs.

29. Fire Lanes: Paved surfaces surrounding the exhibit buildings and on the west side of the grass area are considered fire lanes. No Exhibitor may park vehicles in these areas. Parking in a fire lane may result in a fine and/or having the vehicle towed at the owner's expense.

30. Fire Hazards: Exhibitors/Vendors may not have any open flames or cooking devices. Only food vendors may use flames as part of a cooking device used to heat or cook their food. Every food vendor is required to have a fire extinguisher in their booth at all times. Fire extinguishers may be inspected by the Farmington City Fire Department at any time. Food vendors may not cook or have an open flame under a tent, unless the tent has a fire rating of CPAI-84.

31. Booth Designation: *(See Map)* Food booths are numbered with an "F" and are intended for those selling food items intended to be consumed on-site. Food vendors may only request "F" booth spaces and must supply their own trailer and/or display and tables and tools. "E," "G," and "W" booths

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are outside on the grass area and along the walkway. Booths with only a number are inside the vendor hall. Booths 29, 33, 37, 50, 54 and 59 have a support column within the allotted area.

Exhibitor Signature: _____ **Dated:** _____

Fair Directors Signature: _____ **Dated:** _____

For Fair office use only

Total Paid: \$ _____ *Receipt Number:* _____ *Date Received:* _____

Power needs approved: _____

EST. 1929

DAVIS COUNTY FAIR

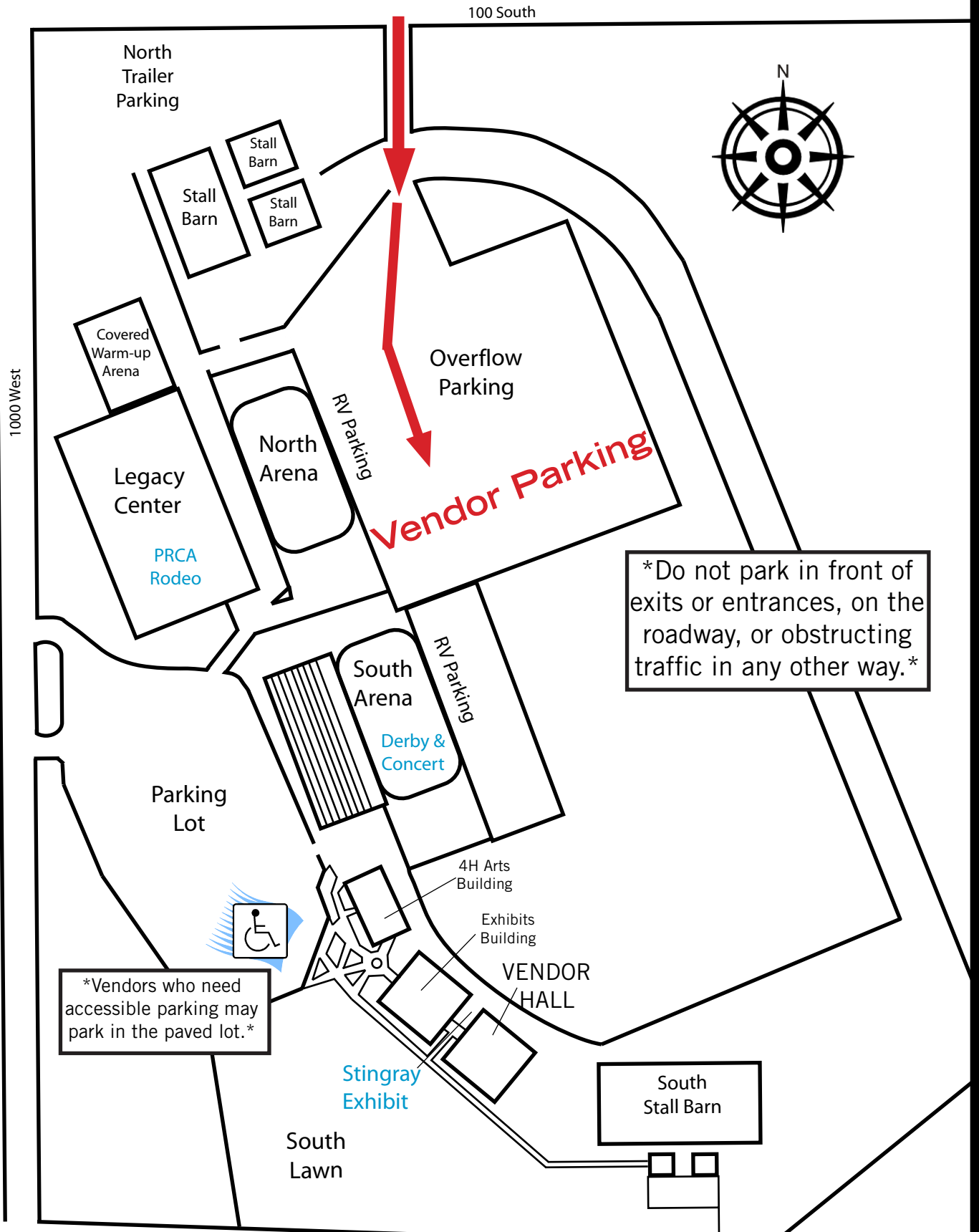
August 15-18, 2012

151 South 1100 West - Farmington, UT 84025

Phone: (801) 451- 4080 Fax: (801) 451-4081

www.davisfair.com

VENDOR PARKING MAP



Do not park in front of exits or entrances, on the roadway, or obstructing traffic in any other way.

Vendors who need accessible parking may park in the paved lot.